



# Agenda

Meeting: **Planning and Licensing Committee**  
Date: **28 November 2017**  
Time: **7.00 pm**  
Place: **Council Chamber - Civic Centre, Folkestone**

To: **All members of the Planning and Licensing Committee**

The committee will consider the matters, listed below, at the date, time and place shown above. The meeting will be open to the press and public.

Members of the committee, who wish to have information on any matter arising on the agenda, which is not fully covered in these papers, are requested to give notice, prior to the meeting, to the Chairman or appropriate officer.

1. **Apologies for Absence**

2. **Declarations of Interest**

Members of the committee should declare any interests which fall under the following categories\*:

- a) disclosable pecuniary interests (DPI);
- b) other significant interests (OSI);
- c) voluntary announcements of other interests.

3. **Minutes**

To consider and approve, as a correct record, the minutes of the meeting held on 31 October 2017.

4. **Minutes of the Licensing Sub-Committee**

To consider and approve, as a correct record, the minutes of the meetings held on 19 October and 8 November 2017.

**Queries about the agenda? Need a different format?**

Contact Kate Clark – Tel: 01303 853267  
Email: [committee@shepway.gov.uk](mailto:committee@shepway.gov.uk) or download from our website  
[www.shepway.gov.uk](http://www.shepway.gov.uk)

5. **Appeals Monitoring Information 2nd Quarter 2017/18 - 1 July to 30 September 2017**

6. **Report by the Head of Planning**

Report DCL/17/26 sets out the planning applications that will be considered by the Planning and Licensing Committee.

7. **Exclusion of the Public**

To exclude the public for the following items of business on the grounds that it is likely to disclose exempt information as defined in paragraph 7 of Part 1 of Schedule 12A to the Local Government Act 1972:

Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

8. **Unauthorised change of use of land**

Report DCL/17/23 considers the appropriate action to be taken regarding the various changes of use and development that have taken place.

9. **Unauthorised change of use of land**

Report DCL/17/24 considers the unauthorised change of use that has taken place on a piece of land.

10. **Continuing unauthorised change of use of land**

Report DCL/17/25 considers the appropriate action to be taken regarding the continuation of an unauthorised use on a piece of land.

\*Explanations as to different levels of interest

(a) A member with a disclosable pecuniary interest (DPI) must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares a DPI in relation to any item must leave the meeting for that item (unless a relevant dispensation has been granted).

(b) A member with an other significant interest (OSI) under the local code of conduct relating to items on this agenda must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares an OSI in relation to any item will need to remove him/herself to the public gallery before the debate and not vote on that item (unless a relevant dispensation has been granted). However, prior to leaving, the member may address the meeting in the same way that a member of the public may do so.

(c) Members may make voluntary announcements of other interests which are not required to be disclosed under (a) and (b). These are announcements made for transparency reasons alone, such as:

- membership of outside bodies that have made representations on agenda items, or
- where a member knows a person involved, but does not have a close association with that person, or
- where an item would affect the well-being of a member, relative, close associate, employer, etc. but not his/her financial position.

Voluntary announcements do not prevent the member from participating or voting on the relevant item